

Granbury's Memorial Day Weekend 2018

Saturday, May 26th	9:00 a.m. to 6:00 p.m.
Sunday, May 27th	10:00 a.m. to 6:00 p.m.
Monday, May 28th	10:00 a.m. to 5:00 p.m.

Vendor Application

The Historic Granbury Merchants Association (HGMA) is pleased to invite you to apply for booth space in our MEMORIAL DAY 2018 event. An estimated 8,000 people will enjoy this 3-day outdoor festival on the Historic Downtown Square in Granbury, Texas. Our historic setting, community support and attendance all enhance exposure of the exhibitors work, sales and demonstrations.

RULES & REGULATIONS

1. All accepted exhibitors will be notified by email. Please submit your completed application and 1 color photo of your booth contents. Since the committee cannot see or touch your work, photo quality is essential and should provide as much detail as possible. The product sold must be consistent with the photos submitted. Photos become the property of HGMA.
2. If you would like to be a demonstrator, please describe what you will be demonstrating, the media in which you work and the techniques you use. Demonstrators cannot charge a fee for their demonstration.
3. HGMA reserves the right and responsibility of enforcing all regulations. This is not limited to refusal of any booth content that is exhibited or sold that is not consistent with photos submitted and accepted. **Failure to comply with HGMA rules & regulations will result in exhibitor's removal from the event.**
4. Exhibitors are responsible for proper insurance and protection of work and set-up. HGMA, its respective officers, agents, employees, the City of Granbury and Hood County will not be responsible for damage to work or set-up due to weather or unrelated incidents. Exhibitor also acknowledges that in case of rain, severe weather or any other act of God, there will be no reimbursement of booth fees or any other monies submitted to HGMA.
5. All vehicles must be removed from the area after unloading; you will have 30 to 45 minutes to unload your vehicle. Exhibitor parking will be available. No other parking lots are available to vendors and must be kept open for attendees. You will be provided with a parking pass in your check-in packet. **Under no circumstance will a vendor be allowed to drive over the curb on the square, or leave earlier than 5:00 p.m. on Monday.**
6. You must check in and pick up your packet prior to set up. Do not proceed to the festival area without checking in. More information on booth set up times and maps will be sent to you before the event.

Memorial Day 2018

Vendor Application

ENTRY DEADLINE is May 1, 2018. Entries postmarked after this date will be charged an additional \$25.00, we encourage early entries to secure a spot.

- × **Entry Fee-Booth Space (10X20) is \$250.00 (ELECTRICITY IS \$35.00 MORE)**
- × If your work is not accepted, your entry fee will be returned to you promptly.
- × Booth assignments will be made according to the earliest postmark.
- × All exhibitors **MUST HAVE A CANOPY OR TENT**. 40 lb. weights or sand bags are required on each leg of the tent. No stakes, nails or holes can be driven into the parking lot. Tent poles must have blocks to rest on.
- × Exhibitor must provide their own lights, display boards, showcases, tables, chairs, etc.
- × If electricity is rented, exhibitor must provide their own 100' heavy duty outdoor extension cord. They must be taped down throughout the show.
- × Sales tax collections and payment will be the exhibitor's responsibility. Exhibitors are required to report sales tax collected in Hood County
- × Security is provided Friday, Saturday and Sunday nights

Application should be emailed to: granburyhgma@gmail.com and mailed to: HGMA PO Box 2011 Granbury, TX 76048 - Payment can be made via credit card by calling HGMA at 682-936-4550.

Name _____ Business Name _____
Address: _____ City: _____ State _____ Zip _____
Day Phone: _____ Evening phone: _____
Email address: _____ Sales Tax Permit #: _____
Wattage/Amps needed: _____ Booth Space Choice: 1st _____ 2nd _____ 3rd _____

Circle category entered:

Jewelry _____ **Clothing** _____ **Gifts** _____ **Photography/paintings** _____
Toys _____ **Demonstration** _____ **Other** _____

_____ **Single Booth \$250.00** _____ **Double Booth \$500.00** _____ **Electricity \$35.00**

Please sign below:

RELEASE: The participant(s) release the City of Granbury, Hood County, State of Texas, the Historic Granbury Merchants Assn. and individuals connected with this said event from any and all liabilities arising from any transactions or occurrences anywhere at said event and agree to hold such parties forever harmless.

Signature

Date